

NOTICE is hereby given to inform that Twenty-Second Annual General Meeting of the members of MTU India Private Limited will be held on Monday, 26 September 2022 at 5 p.m. at 3-4, Aishwarya Sankul, Survey No.17, G.A. Kulkarni Path, Opp. Joshi's Railway Museum, Kothurd, Pune - 411 038, India through video conference facility (VCF), to transact the following business:

## **ORDINARY BUSINESS:**

1. To receive, consider and adopt the audited financial statement consisting of the Audited Balance Sheet, the statement of Profit & Loss Account, cash flow statement for the year ended as on 31 March 2022, together with the Directors' Report, and Auditor's Report thereon.

FOR AND BEHALF OF BOARD OF DIRECTORS MTU INDIA PRIVATE LIMITED

Mr. Gandhi Selwyn Managing Director DIN: 08431455

Date: 25th August 2022

Place: Pune

Maharashtra, India

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## Note:

- This Annual General Meeting ("AGM") is being conducted as per the provisions contained in the General Circular No. General Circular No. 20/2020 issued by the Ministry of Corporate Affairs 5th May 2020 and General Circular No. 02/2021 dated 13th January 2021, General Circular No. 19/2021 dated 8th December 2021 and 21/2021 dated 14 December 2021 and General Circular No. 2/2022 dated 5th May 2022 respectively.
- 2 The recorded transcript of this AGM shall be maintained in safe custody by the Company.
- 3. The Video Conference ("VC") facility shall allow two-way teleconferencing for the ease of participation of members and participants are allowed to pose questions concurrently.
- 4. Members are required to attend the meeting in person, no proxies are allowed. Corporate shareholders are allowed to nominate a representative to attend the meeting, representation letter in this context is mandatory and to be sent to us at least 48 hours before the meeting.
- 5. The facility for joining the meeting shall be kept open at least 15 minutes before the time scheduled to start the meeting and shall not be closed till the expiry of 15 minutes after such scheduled time.
- 6. Attendance of members through VC shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013 ("The Act").
- 7. When a poll is required to be taken during the meeting on any resolution, the members can cast their vote by sending an email through their registered email address to this designated email address GS.Selwvn@ps.rolls-royce.com
- 8. In case the counting of votes requires time, the meeting may be adjourned and called later to declare the result.
- The meeting can be joined by the members by using the following link which will open before 15 minutes from the time scheduled to start the meeting.

  For any assistance kindly try to reach out to email id <a href="mailto:GS.SelvvvnCfts.rolls-royce.com">GS.SelvvvnCfts.rolls-royce.com</a> or mobile +91 7798857733.
  - Link for the meeting: Secured licensed WebEx platform
- 10. The Voting shall be carried out by a show of hands, unless a demand for poll is made by any member in accordance with section 109 of the Companies Act, 2013. If a poll is demanded, the members shall cast their vote only by sending an email through their email address registered with the Company. The email shall only be sent to <a href="mailto:GS.Selwyn@ps.rolls-royce.com">GS.Selwyn@ps.rolls-royce.com</a>
- The Chairman may decide to conduct a vote by show of hands, unless a demand for poll is made by any member in accordance with Section 109 of the Act.
- 12. A copy of this notice has been prominently displayed on the website of the Company.
- 13. Relevant documents referred to in the notice are available for inspection electronically. These documents can be requested by the members at these designated email address <a href="mailto:GS.Selwyn@ps.rolls-royce.com">GS.Selwyn@ps.rolls-royce.com</a>.
- 14. The proceedings of the meeting shall be deemed to be made at the venue of the meeting.